



Information for Residents Town of Lake Mills, WI December 2016

MONTHLY meeting schedule*

Town Board
2nd Tuesday 8 PM @ Town Hall, 1111
S. Main St, Lake Mills

Plan Commission

1st Tuesday 8 PM @ Town Hall, 1111
S. Main St, Lake Mills

Joint Rock Lake Committee

1st Tuesday 6 PM @ City Hall, 200
Water St, Lake Mills

Other meetings scheduled

ANNUAL Meeting of the Electors
April 18, 2017 7 PM @ Town Hall
prior to Town Board meeting

Special Meeting of the Electors &
Public Hearing on 2018 budget
November 14, 2017 7:30PM @
Town Hall

'SIGN UP FOR UPDATES' to be informed by email of Notices, Alerts, Public Hearings, Special Meetings, and Town news as it happens.
www.townoflakemills.org/sign-up

Run for Town Office

All Town Government officer terms are two years. Candidacy papers are **due January 3, 2017** for the April 4, 2017 election.

*Monthly meeting times do change occasionally. All notifications, agendas, minutes and other important info is regularly posted on our website and at the Town's three official posting locations (Town Hall, cul-de-sac on Finch Brothers Rd, North End boat launch).

TAX & DOG LICENSE PAYMENT DEADLINES:

January 31, 2017:

- **Property Taxes**- Full payment or 1st Installment due. Send to Town Treasurer. NO LATE PAYMENTS ACCEPTED. MUST BE POSTMARKED NO LATER THAN JAN 31st.
- **Personal Property Taxes** - Paid in full to Town Treasurer. Interest will be assessed to late payments; possible withholding of business licenses per Town Ord.2-8.
- **Special Charges** - Paid in full to Town Treasurer. Cannot be postponed.

March 31, 2017:

- **Dog Licenses due** - paid to Town Treasurer. Rabies certificates required. Submission after April 1st will be considered late, and assessed a \$5 late fee **and** \$25 handling charge. Please write a separate check for your dog licenses(s). DO NOT combine dog license fees with tax payments.

July 31, 2017:

- **2nd Installment of Property Taxes due**- MAIL TO: JEFFERSON COUNTY TREASURER. Town Treasurer will/can NOT accept 2nd Installment payments.

TAX & DOG LICENSE PAYMENT INSTRUCTIONS:



MAKE SEPARATE CHECKS PAYABLE TO:
**TREASURER,
TOWN OF LAKE MILLS**

MAIL TO:

Town of Lake Mills
Sharon Guenterberg, Treasurer
W8875 Airport Road
Waterloo, WI 53594

- ✓ **WRITE SEPARATE CHECKS FOR TAXES AND DOG LICENSES:** Escrow check overpayments cannot be applied to dog licenses. If a separate check is not provided, no dog licenses will be issued.
- ✓ **ALL TAX PAYMENT AND DOG LICENSES WILL BE DONE BY MAIL ONLY.** DO NOT DROP THEM OFF AT THE TOWN HALL OR AT THE TREASURER'S HOME. They will not be accepted and will be returned, which may cause late fees and/or interest to be charged.
- ✓ **SEND ONLY THE STUB OF THE TAX BILL ALONG WITH YOUR CHECK.** Keep the remaining portion of the bill for your records. If partial payment is made, please note that there will not be a written reminder of the second installment due sent prior to the July due date. NOTE: the 2nd installment payment should be sent to the Jefferson Co. Treasurer. **PLEASE WRITE YOUR CONTACT PHONE NUMBER ON TAX STUB IN CASE OF QUESTIONS.**

- ✓ **ENCLOSE A SELF ADDRESSED, STAMPED, SIZE #10 ENVELOPE PLEASE** for a receipt of taxes and dog license to be sent to you. **IF NO ENVELOPE IS SUPPLIED, NO RECEIPT WILL BE SENT.**
- ✓ **LOTTERY CREDIT:** The State Lottery Credit will appear on your 2016 tax bill if you have been pre-certified. If this property was your primary residence on January 1, 2016, and you did not pre-certify for the lottery credit, the credit may be claimed until January 31, 2017 by filling out a claim form issued by the Town Treasurer. Please contact the Treasurer for a form, (920) 648-8921 or find it on the Town's website under "Forms & Permits"
- ✓ **SPECIAL CHARGES:** \$185.00 for Garbage/Recycling 2017 service fee, and delinquent utilities if applicable.
- ✓ **QUESTIONS? TAXES, LOTTERY CREDIT INFO AND DOG LICENSE ISSUANCE QUESTIONS:**
Sharon Guenterberg, Town Treasurer (920) 648-8921, 9:00 AM to 7:00 PM

OTHER TOWN OF LAKE MILLS INFORMATION:



SNOWPLOWING questions or concerns should be directed to the Town Clerk townoflakemillsclerk@gmail.com, or (920) 648-5867. WE REQUEST THAT YOU WAIT AT LEAST 12 HOURS FROM THE TIME THE SNOW ENDS TO REPORT UNPLOWED ROADS TO ALLOW TIME FOR THE CREWS TO COMPLETE THEIR ROUTES. By law the Town of Lake Mills has 36 hours to remove snow from roadways. Sand/salt mix is available at the cul-de-sac on Finch Brothers Rd (aka road to the old Muck Farms) for township residents only.

Winter parking regulations are in effect November 1 through March 31 each year. No parking on any Town road 1:00-6:00 a.m.



GARBAGE AND RECYCLING: Schedules for the 2017 season are available on John's Disposal website at www.johnsdisposal.com. Garbage is picked up every week and recycling every-other week. Bulk pick up is every third Monday/Tuesday of the month. Monday route is the Shorewood Hills, Elm Point and North End of the Lake areas. The Tuesday route is the rest of the Town. Loose recycling must fit in the cart. Shredded paper can be contained in clear, tied, plastic bag.



2017 YARD WASTE ROADSIDE PICKUP DATES are scheduled for Saturdays **May 13, November 4 and November 18** for the residents on the Monday route only. Place grass, leaves, small sticks, pumpkins, corn stalks & similar material in clear plastic or brown biodegradable bags before 6:00am on the pickup date. Small bundles of branches are also picked up. It is illegal to dump yard waste in town road right of ways or onto property not owned by yourself without permission.



If you burn yard waste please be mindful of your neighbors' health and well-being first. You are required to contact the Jefferson County Sheriff's non-emergency number (920)674-7310 to notify them of the planned controlled burn. Town Board encourages residents to utilize the curbside yard waste pick up rather than burning yard waste whenever possible.



ELECTIONS: Town of Lake Mills Residents vote at the Town Hall, 1111 South Main Street from 7:00 am to 8:00 pm on designated election dates. Registration and absentee ballot information is available on our web site or contact the Town Clerk (920) 648-5867 or townoflakemillsclerk@gmail.com.



ANNUAL BOAT LAUNCH PERMITS: The application for boat launch permits is only available for download via the town's website www.townoflakemills.org/forms-and-permits or by request from Town Treasurer (920) 648-8921. After May 1st purchasers should use the Annual Permit Envelopes (white) at the boat launches in the deposit boxes.



Jefferson County Rabies Clinics are held annually in the spring and fall (typically late in March and October) at Jefferson County Fair Park. Rabies vaccinations cost \$10 and are good for one year. Subscribe to the Town's website for details by email when dates are scheduled, or check the Humane Society's website events page www.hs-jc-wis.com/events.



Jefferson County Clean Sweep Events 2017: April 7 & 8 at Jefferson County Fair Park, **September 22 & 23** at Watertown Street Dept, **October 6** at Whitewater Public Works Complex. Electronics, Appliance and Lawn Equipment recycling: **July 24 & September 30**. Details on the Town's webpage townoflakemills.org/garbage-and-recycling-information/jefferson-county-clean-sweep.



Rent a storage space at Ferry Park for your canoe or kayak from April 1 – October 31. Space is limited. Contact Town Clerk (920) 648-5867 or townoflakemillsclerk@gmail.com for availability and more information.

See our website for updates and more information! www.townoflakemills.org

Town of Lake Mills
1111 South Main Street Lake Mills, WI 53551
(920) 648-5867 Town Clerk

DOG LICENSE ORDER FORM

By State Law, ALL dogs, 5 months of age or older, at any time during the year MUST have a Wisconsin dog license. Licenses are **due on or before MARCH 31, 2017, or as soon as the dog reaches 5 months of age thereafter**. It is the dog owner's responsibility to know and follow State, County and local regulations for dog licensing and the number of animals allowed in Zoning Districts.

PLEASE COMPLETE THE FORM CAREFULLY AND CONTACT THE TOWN TREASURER OR CLERK IF YOU HAVE QUESTIONS. TO DETERMINE YOUR PROPERTY ZONING CONTACT JEFFERSON COUNTY ZONING OFFICE AT (920) 674-7130.

If you are the owner of a rental property in the Town, please notify or forward this form to your renters.

Mail the fee(s) and a copy of the rabies certificate for each dog to:

Sharon Guenterberg, Town Treasurer
W8875 Airport Road Waterloo, WI
53594

The license tag will be mailed to you upon receiving payment AND a valid certificate. It is state law to have the license tag attached to the collar of the licensed animal. If you no longer own the dog/s, a **written** notice from the owner is requested to be sent to the Treasurer for a record. It is the responsibility of the dog owner to provide a copy of the rabies certificate each year.

** LATE FEE PENALTY IS \$5.00 PLUS \$25 HANDLING CHARGE PER DOG AND/OR A CITATION FOR FAILURE TO COMPLY WITH RABIE VACCINATION REQUIREMENT OF \$50.00 UP TO \$200.00 PER DOG ISSUED BY THE TOWN OF LAKE MILLS POLICE DEPARTMENT.



Owner Name: _____

Owner Address: _____

Phone Number: _____

Is/are your dog(s): (check one) HOUSEHOLD PETS?
 DOGS FOR BREEDING, BOARDING or SALE (commercial kennel)?

****See Chart on back of this page for number of animals allowed for zones.**

Name of Dog	Breed and Color	CIRCLE ONE	
1.		Unaltered: Male or Female	Altered: Male or Female
2.		Unaltered: Male or Female	Altered: Male or Female
<small>If you have more than 2 household pets (dogs), check Jeff. Co. Zoning requirements, not all zones allow more than 2 dogs without a conditional use permit:</small>			
3.		Unaltered: Male or Female	Altered: Male or Female
4.		Unaltered: Male or Female	Altered: Male or Female

Number of Unaltered dogs _____ x \$11.00 each = _____
 Number of Spayed/Neutered dogs _____ x \$6.00 each = _____
Total amount due \$ _____

-OR-
 (Conditional Use Permit Required- list additional animals on back of form) Kennel License \$ 35.00

CHECKS TO BE MADE OUT TO: TOWN OF LAKE MILLS (write separate check from tax payment please)

Number of dogs allowed based on Jefferson County Zoning:

ZONING DISTRICTS:	# of Dogs Allowed on Property
Residential –Sewered (R-1)	2
Residential- Unsewered (R-2)	2
Community (C)	2
Waterfront (W)	2
Agricultural (A-1)	4
Agricultural Business (A-2)	4
Agricultural-Rural Residential(A-3)	4
If you are unsure of the zoning district of your property, please contact the Jefferson County Planning and Zoning Department at (920) 674-7130	-If 3 or more dogs in R-1,R-2, C or W are kept, -If 5 or more dogs in A-1, A-2, or A-3 are kept, Conditional Use Permit for a Kennel is needed from Jefferson County Planning and Zoning.

Conditional Use Permit approval required by Town of Lake Mills and Jefferson County Planning and Zoning Department -separate fees apply. Contact Town Clerk at (920) 648-5867 and Jefferson County Planning and Zoning Department at (920) 674-7130 for application materials and/or additional questions.

Jefferson County Zoning Ord. “Kennel: A premises within which one or more of the following activities is conducted: a. Dogs, cats, or other household pets are maintained, boarded, bred, kept, or cared for in return for remuneration or for the purpose of sale. b. Within any agricultural district, five (5) or more dogs are kept as household pets, not counting pups below the age of five (5) months, unless more are allowed by conditional use permit. c. Within any other district, three (3) or more dogs are kept as household pets, not counting pups below the age of five (5) months, unless more are allowed by conditional use permit.

Within the A-1 district, the kennel shall be subject to the following standards: a. Be conducted by the owner or operator of the farm. b. Require no buildings, structures, or improvements other than a farm residence, an Agricultural Accessory Structure, or both. c. Not impair the current or future agricultural use of the farm or of other farmland within a certified farmland preservation zoning district, legally protected from nonagricultural development, or both.” [12/21/82, Ord. No. 11; am. 3/13/12, Ord. 2011-28]

Continued List of animals for Kennel Licenses

Name of Dog	Breed and Color	CIRCLE ONE	
5.		Unaltered: Male or Female	Altered: Male or Female
6.		Unaltered: Male or Female	Altered: Male or Female
7.		Unaltered: Male or Female	Altered: Male or Female
8.		Unaltered: Male or Female	Altered: Male or Female
9.		Unaltered: Male or Female	Altered: Male or Female
10.		Unaltered: Male or Female	Altered: Male or Female
11.		Unaltered: Male or Female	Altered: Male or Female
12.		Unaltered: Male or Female	Altered: Male or Female

**** Please remember that Rabies Certificates are required for each dog****